

Autumn Vacation Care program

Bookings open online
from 9am, Mon 11 Mar

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'Bunny on a Hill'
By Vitoria, age 9



Vacation Care

All day care for school age children

7.30am to 6pm weekdays | Daily fee is **\$90**. Child Care Subsidy (CCS) is available (see page 8 for details).

Cromer	Mon 15 Apr	Tue 16 Apr	Wed 17 Apr	Thu 18 Apr	Fri 19 Apr
	IN SERVICE Staff versus children	WALKING EXCURSION Scooting at St Matthew's Farm	IN SERVICE Dee Why Garden Residents	BUS EXCURSION Barrenjoey Lighthouse	IN SERVICE Aboriginal art and storytelling
	It's time for kids and educators to go head-to-head. Children and educators will have an epic showdown to kick off the autumn holiday.	Bring your scooter, helmet and safety gear and try some tricks out on the ramps! It will be a wheelie good day!	"Life is short; eat the sprinkles!" We will cook up a storm for the residents of Dee Why Gardens Retirement Village.	We will walk up to Barrenjoey Lighthouse before sharing a picnic and playing in the sand at Palm Beach. Please note that there will be no swimming.	Join us for an Indigenous painting workshop and learn about ways to use symbols and different painting techniques with the Koori Kinnections team!
Manly Vale	IN SERVICE Messy, fun day	WALKING EXCURSION Clean up our dam	IN SERVICE Carnival day	IN SERVICE Tactile experiences	BUS EXCURSION JUMP'd
	Please don't wear your Sunday best because things are going to get messy! We will make different types of slime in all colours of the rainbow.	Help us clean our dam to celebrate Earth Day! We will walk to Manly Dam, explore and beautify the environment before we play and picnic in the playground.	Back by popular demand! Carnival Day will feature crazy hair, tattoos, nail and face painting, and much more. There will be something for everyone!	Explore your senses during a workshop with Koori Kinnections. Mould a clay figurine to take home.	Challenge yourself to greater leaps and bounds at JUMP'd trampoline centre. Socks are provided but please remember to complete the online waiver.
North Harbour	IN SERVICE Pizza making day	BUS EXCURSION The Dragon Warrior	IN SERVICE ANZAC Day spirit	WALKING EXCURSION Easter eggstravaganza	IN SERVICE World Dance Day
	Please don't wear your Sunday best because things are going to get messy! We will make different types of slime in all colours of the rainbow.	Help us clean our dam to celebrate Earth Day! We will walk to Manly Dam, explore and beautify the environment before we play and picnic in the playground.	Back by popular demand! Carnival Day will feature crazy hair, tattoos, nail and face painting, and much more. There will be something for everyone!	Explore your senses during a workshop with Koori Kinnections. Mould a clay figurine to take home.	Challenge yourself to greater leaps and bounds at JUMP'd trampoline centre. Socks are provided but please remember to complete the online waiver.

Remember:

- bring morning tea and lunch
- include an ice brick in lunchboxes
- bring a drink bottle
- pack a hat and spare clothes
- apply sunscreen
- wear enclosed shoes and shoulder-covering clothing
- medication must be in a prescription box with the doctor's instructions
- do not bring nut products



	Mon 22 Apr	Tue 23 Apr	Wed 24 Apr	Thu 25 Apr	Fri 26 Apr
Cromer	IN SERVICE Can Cromer build it	BUS EXCURSION The Dragon Warrior	WALKING EXCURSION Indoor putt putt	CLOSED Public Holiday	IN SERVICE Earth Day
	Turn the hall into its own giant mansion with just cardboard and paddle pop sticks. Construct with precision planning and designing.	Come on an adventure to HOYTS Entertainment Quarter to see Kung Fu Panda 4! <i>Po the Panda gets selected as the Dragon Warrior, he decides to team up with the Furious Five and destroy the evil forces that threaten the Valley of Peace.</i>	Play a round of mini golf at Putt Putt Precision. It's an adventure from the first hole to the last. Challenge your hand-to-eye coordination skills. Hit the ball just right to get a hole-in-one!		Up-cycle and recycle with the Bush Builders team! Challenge yourself to think about ways to create useful, functional, and fun structures and objects in ways that leave no trace on our natural environment.
Manly Vale	IN SERVICE Kindifarm	BUS EXCURSION The Dragon Warrior	IN SERVICE Let's roll		WALKING EXCURSION Wheels Day
	Meet a variety of wonderful animals, such as lambs, goats, rabbits, guinea pigs, chicks, chickens and ducks.	Come on an adventure to HOYTS Entertainment Quarter to see Kung Fu Panda 4! <i>Po the Panda gets selected as the Dragon Warrior, he decides to team up with the Furious Five and destroy the evil forces that threaten the Valley of Peace.</i>	Become an Itamae (skilled sushi chef) for a day. We are making sushi and drinking green tea.		Bring a bike or scooter, helmet and safety gear and try some tricks on the ramps at Passmore Reserve! It will be a wheelie good day!
North Harbour	IN SERVICE Kindifarm	WALKING EXCURSION Teddy Bears' picnic	IN SERVICE Superhero day		BUS EXCURSION Reverse Garbage
	Meet a variety of wonderful animals, such as lambs, goats, rabbits, guinea pigs, chicks, chickens and ducks.	Bring your favourite teddy bear or soft toy (with a label!) for a picnic in the park at Forty Baskets. We will make fairy bread and sandwiches.	"With great power, comes great responsibility." Be a superhero for a day and wear your favourite superhero costume.		Join Reverse Garbage for a super-sustainable workshop making superhero costumes! Use unusual recycled materials to create a mask, cape, and superpower pack with a logo.
Cromer	Mon 29 Apr				
	IN SERVICE Party day				
	Let's celebrate the last day of the holiday! We'll have many games such as pin tail on the donkey, pass the parcel, water pong and much more. We would love you to bring a plate of food to share!				

Vacation Care

Standard of care

Northern Beaches Council Vacation Care operates in accordance with the requirements set by the Australian Children's Education & Care Quality Authority (ACECQA) including the National Quality Framework (NQF) and the framework for school age care in Australia, My Time Our Place (MTOPI).

Philosophy

Northern Beaches Council Vacation Care aims to provide the highest quality education and care service for children in a fun and safe environment.

At Northern Beaches Council Vacation Care we:

- Provide an inclusive and anti-biased approach to our education and care service which welcomes and includes all children and families regardless of ability, language, race, culture, gender, religion, socio-economic status, family structure or lifestyle, within the capabilities of the service.
- Promote a positive environment where children have the opportunity to learn, explore, develop and be creative while fostering respect, self esteem and the unique contribution of each individual child.
- Acknowledge play as a vital part of a child's development and we encourage and support the principles of play through our programming by looking at the needs, interests and abilities of all children.
- Promote teamwork and value staff whom we support through communication, training and development.
- Build respectful partnerships with families and the community.
- Value the natural environment in which we live and encourage children to love and respect nature, the land, animals and people, while fostering an eco-friendly centre by recycling and discouraging waste.
- Encourage children to explore social learning by developing new friendships, negotiate rules of play and be encouraged to develop independent cognitive skills.

General information

Vacation Care is for children under 13 years who attend primary school. Children must have completed their first term of school to attend Vacation Care unless they are attending the Pre-school Vacation Care program during the January school holidays at North Harbour.

Our services operate from 7.30 am to 6pm, and children are to be electronically signed in and out by a parent/guardian between these times. Children will only be allowed to leave the service accompanied by an adult nominated in your Hubworks registration. Our admin team can help you register new authorised / emergency contacts - please call our office on 9942 2312. Service staff will make an alternative arrangement if a person collecting the child appears to be under the influence of alcohol/drugs or if the child could be at risk - this is up to staff discretion.

Prescription medication can only be administered by staff with written permission from parents/guardians and be in the original packaging. Non-prescription medication is not permitted at Vacation Care. See service staff for further details. PG-rated movies may be shown at the service - please see the staff if you have any concerns about this.

Every effort is made to provide the activities exactly as advertised in this brochure. Sometimes, this is not possible due to circumstances out of our control. If an activity is cancelled we will try to provide another activity and inform families as early as possible, usually on the morning of the scheduled activity via signage at the service.

Service and program rules are established for the safety and wellbeing of all children. Please note consistent disregard of rules may result in exclusion from the program following consultation with Council staff and parents/guardians.

What to bring

Children need to bring a hat, spare clothes, lunch, snacks and a refillable drink bottle. We suggest you pack an ice brick with your child's lunch to help prevent bacteria and keep it cool until lunchtime.

Cooking activities may be part of the day's program, but they are not meal substitutes. Children should not bring valuable toys, electronic devices, mobile phones or expensive jewellery to Vacation Care as they may be lost. Vacation Care will not be responsible for lost valuable items.

What to wear

Please clearly label all items!

Sun hat and sunscreen – no hat means children may only be allowed to play in the shade, depending on the UV. Children without hats may miss out on outdoor activities! Please apply sunscreen to your child daily before dropping them off. Sunscreen will be available at the service. Clothing should be practical and sun smart. Singlet tops are inappropriate as exposed shoulders are prone to sunburn.

Please wear covered shoes only – thongs, slides and most sandals are NOT appropriate or safe footwear for Vacation Care. 'Shoes with wheels and Crocs are also inappropriate footwear for Vacation Care. Please note children who do not have appropriate footwear may be unable to participate in all activities.

Please note that services often do messy activities, so be prepared for dirty clothes at the end of the day!! The service does not provide aprons for arts and crafts.

Food

Please help us be allergy-friendly! Many children have allergies to various foods, with nut allergies being especially common.

Please help us by not providing any nuts or nut products (including peanut butter and hazelnut spread) in your children's lunches and snacks.

Please provide healthy snacks and lunches. Lollies, sugary drinks and sweets are discouraged.

Please ensure your child has plenty to eat and a drink bottle to fill with water.

Hours of operation

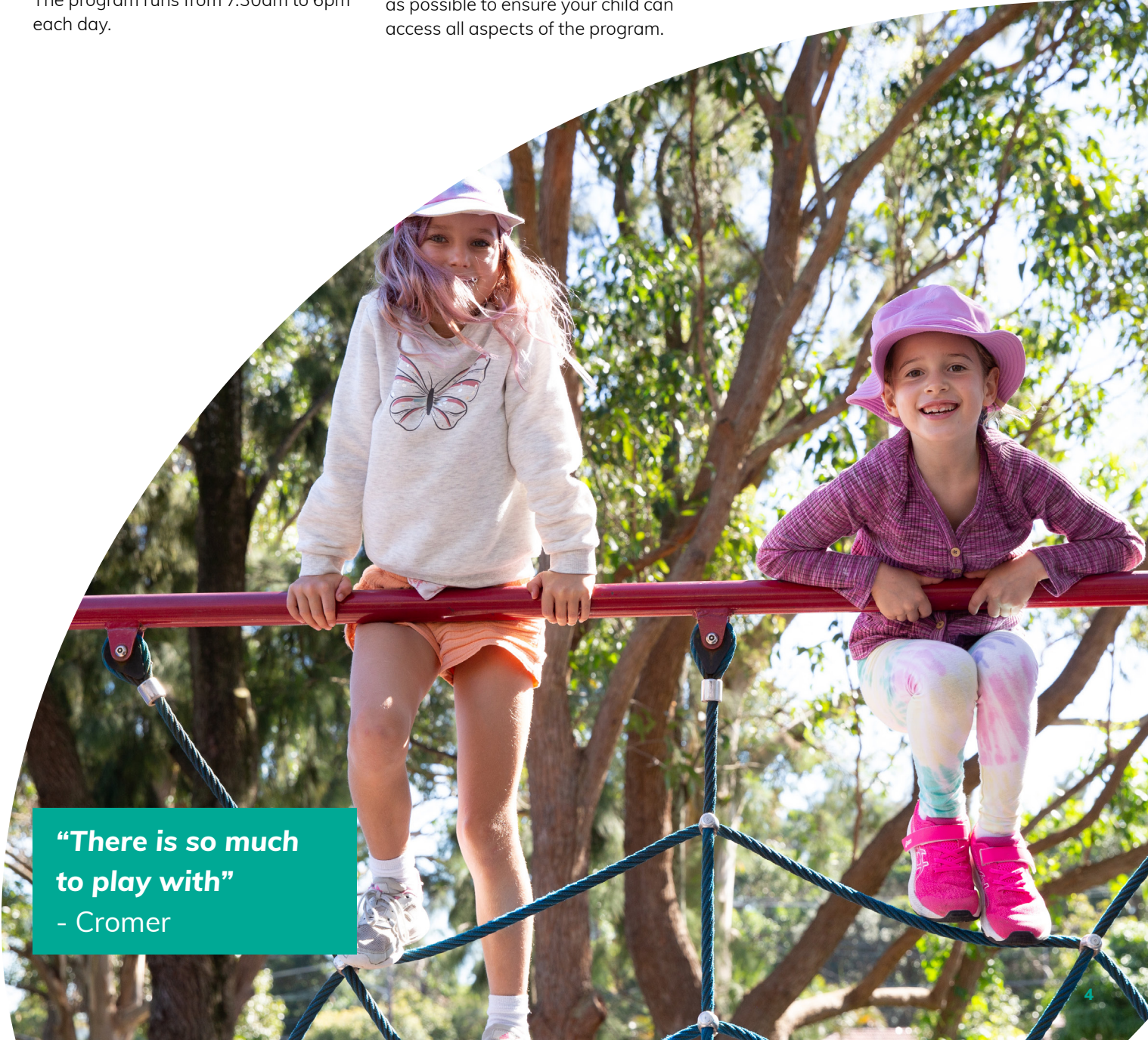
The program runs from 7.30am to 6pm each day.

Children with additional needs

Northern Beaches Council Vacation Care programs are additional needs and disability friendly. Before enrolment, we require detailed information about your child's individual needs to work together to support them. If your child has high support needs, additional support may need to be accessed via the Federal Government's Inclusion Support Subsidy (ISS). The application process can take some time as we consult with schools and complete an assessment to determine how best to meet your child's needs at Vacation Care. Contact the Vacation Care Coordinator on 9942 2312 as early as possible to ensure your child can access all aspects of the program.

Immunisation

Children who are not immunised will be excluded for the duration of an outbreak of immunisation preventable disease. Vacation Care is exempt from collecting and keeping Immunisation records.



**“There is so much
to play with”**
- Cromer

In service days

Activities vary throughout the day and allow for sessions of high and low physical activity. In service events typically run for a one to two-hour period. The remainder of the day will include activities organised by the educators. Each day will have a theme that will be incorporated into some of the activities during the program for the day. Please be aware that activities may be cancelled or modified at the last minute, depending on NSW Health guidance. On some in-service (non-excursion) days children may participate in a spontaneous local walk to the community garden or playground.

Excursion days

Children and staff will travel by charter bus or walk to each excursion venue. On excursion days, children will leave the centre at a time after 9am and return to the centre by 4pm. Please ensure children are dropped off before the children are required to leave the centre to get to the excursion.

There can be up to 80 children attending each excursion, with one educator for every eight children, except when they are attending a swimming excursion at which there will be a ratio of one educator to five children.

A risk assessment with more details about each excursion can be viewed on the Vacation Care website prior to booking.

Information on the time of departure for excursions, special requirements for the day or late changes to the program are displayed at the centre or are available by phoning the centre during opening hours. Parents/ Guardians are responsible for ensuring they have all information required. Children will not be permitted to purchase food on excursions, so please do not send money with your child to Vacation Care.

Please be aware that excursions may be cancelled or modified at last minute, depending on COVID restrictions at the time.

Child Care Subsidy (CCS)

If you wish to claim the CCS, you will need to complete an online Child Care subsidy assessment using your Centrelink online account through my.gov.au. You will also need to provide us with the date of birth of the parent/ guardian claiming the CCS, the date of birth of the child being enrolled and the Centrelink Customer Reference Number for both the parent/ guardian and the child.

Once your booking has been entered into our system, you will receive an email from MyGov asking you to confirm your enrolment.

You will then need to log in to your MyGov account and confirm your enrolment/s for our Vacation Care service/s. CCS will then be applied to the fee charged for your booking. We will charge you the gap between our daily fee and your CCS entitlement.

Centrelink will withhold 5% of all subsidy payments, which is reconciled with families at the end of the financial year.

No CCS will be payable where children are absent from the last day of care, they are booked in for each holiday period.

If you have any questions with regard to your eligibility for Child Care Subsidy please call the Family Assistance Office on 13 61 50.

Vacation Care locations

Cromer

Cromer Community Centre
Fisher Road North
Cromer
0418 265 803

7.30am to 6pm

Manly Vale

Manly Vale Community Centre
272 Condamine Street
Manly Vale
0418 267 399

7.30am to 6pm

North Harbour

North Harbour Pre-school
1 Burton Street
Balgowlah Heights
0417 201 798

7.30am to 6pm

Please note that these mobile numbers are only operational during school holidays. If you would like to speak to the administrative team during school term please contact 9942 2312.

How to book

Step 1: Hubworks! (HubHello) enrolment

New families

To attend Northern Beaches Council's Vacation Care centres, your child must be enrolled in Hubworks! (HubHello), our childcare management system. This needs to be done before you book.

- You must create a new enrolment if you have not used Northern Beaches Council Vacation Care. To do this, go to the Vacation Care page on the Council's website and click the "Register for Vacation Care" link. You will then be redirected to an online registration form in HubHello. Please complete all details in the online registration form, and if you wish to claim Child Care Subsidy, ensure that you add your correct customer reference numbers to this form.
- Click "SUBMIT."
- We will then receive your registration electronically and will be able to accept your details into whichever Vacation Care centre you have chosen.
- You will receive two automated emails from Hubworks - one acknowledging your registration, and one with login details once your enrolment is accepted.

Existing families

- Log in to HubHello to book. Please contact us at 9942 2312 or vacationcare@northernbeaches.nsw.gov.au if you have lost your login details.

Step 2: Sign up for iPay (HubHello's direct debit service)

Families will now need to sign up for iPay to book. This is a direct debit service within the HubHello program. Families can enter bank account or credit/debit card details. The balance of fees owing will be charged to the account you have nominated in iPay after the school holiday.

To sign up to iPay

- Login to your HubHello account at hubhello.com.
- Click on the picture icon next to your name on the top right-hand side of the screen and select "Profile."
- Click the My Account tab and scroll down to the Pay section.
- Complete your preferred payment method - either credit/debit card for bookings. Bank account details may be used for the Holiday direct debit but not for your booking fee payment.
- Click "Save."
- You will then be emailed a copy of your iPay Request Service Agreement.

Go to Vacation Care's "How to Book and Cost" page on Council's website for more detailed instructions: <https://www.northernbeaches.nsw.gov.au/services/children/child-care/vacation-care/how-to-book-and-cost>

Step 3: Make a booking

- Login to hubhello.com
- Select BookMe from the Quicklinks dropdown (love heart icon).
- Select the child you wish to book in.
- Click the calendar icon, select the day/s you want to book for your child and click "Book."
- Click "Checkout" once you have selected all the days you wish to book.
- Please read and agree to the terms and conditions.
- "Swipe to Checkout" and you will be emailed a booking confirmation.

Booking Terms and Conditions

Registration

All children must be enrolled in Hubworks! (HubHello) to book into our Northern Beaches Council's vacation care services. This enrolment process must only occur the first time the child uses a particular service. Once you enrol your child in HubHello, you will receive an email with your login ID and password for HubHello.

Bookings

Bookings for our Vacation Care program will open three weeks before the start of the school holiday period.

All bookings are made using BookMe in the HubHello program. Northern Beaches Council's Vacation Care services follow the Federal Government's 'enrolment priority of access' guidelines. Priority of access will be given in the following order:

1. A child at risk of serious abuse or neglect.
2. A child of a single parent who satisfies, or of parents who both satisfy the work/training/study test under section 14 of the Family Assistance Act.
3. Any other child. All enrolments indicating that they are eligible for priority of access will be assessed in accordance with the Federal Government Priority of Access guidelines.

Bookings can be made up to 48 hours before the commencement of the daily program and are subject to staffing availability.

Cancellation of a Vacation Care booking is required at least two weeks before the start of the school holiday. There are no cancellations, refunds or credits within two weeks before the school holidays starting. If changes need to be made, we may be able to transfer your child to another day or service up to 7 days before the school holiday's start, depending on availability. Please provide a medical certificate within 48 hours for your fees to be waived if your child is unable to attend due to illness. You will not be eligible for CCS if your child does not attend their first or last day of care.

Activities advertised in the brochure are subject to change. They may depend on the weather or advice from the Department of Education and Communities and NSW Health. Children must have completed their first term at primary school to attend Northern Beaches Council's Vacation Care program unless they are attending our pre-school Vacation Care program during the January school holidays. In this case, the child must be enrolled to attend Kindergarten that year.

Northern Beaches Council reserves the right to review bookings received through BookMe and to withdraw bookings where families have money owed from previous holidays or where we are unable to meet the needs of all children booked in on a particular day within the resources available.

Medical treatment consent

By booking my child into Northern Beaches Council's Vacation Care program, I give consent for the service to seek (i) medical treatment for my child from a registered medical practitioner, hospital or ambulance service (ii) transportation of the child by an ambulance service. I understand that I am responsible for any costs incurred. In the event of an emergency,

Northern Beaches Council will make all reasonable attempts to contact the enrolling parent, and any other emergency contact nominated. Should attempts to reach emergency contacts fail, parents are advised that under Clause 174 of the Children's and Young Persons (Care and Protection) Act 1998, a medical practitioner or dentist is empowered to carry out treatment on my child to save their life or to prevent serious damage to their health. This authority granted by the legislation does not relieve a medical practitioner or registered dentist from liability in respect of the carrying out of medical or dental treatment on a child or young person, being a liability to which the medical practitioner or the dentist would have been subject had the treatment has been carried out without my consent.

General consent

By booking my child into Northern Beaches Council's Vacation Care program, I hereby give consent to the child/ren booked into the Vacation Care program to attend the prescribed activities /excursions on the days they have been booked in travel to and/or from the excursion by bus. I understand that when seatbelts are fitted on buses hired to transport children to excursions, children will be required to wear them, which will be monitored by staff. I understand that activities, in-service events and excursions may be cancelled last minute by the service due to unforeseen circumstances and that this does not constitute a refund for my booking. I have read the Risk Assessment on Council's website and the information contained in the Vacation Care Program brochure. I give permission for my child/ren to participate in fire, evacuation, and lockdown exercises. I give permission for Northern Beaches Council Vacation Care staff to apply or direct my child to apply the service's sunscreen unless I provide my own sunscreen. I understand that on some in-service (non-excursion) days children may participate in a spontaneous local walk to the community garden or playground.

I acknowledge that during my child/ren's participation in the prescribed activities my child/ren will be exposed to the obvious risks associated with such activities. I indemnify Northern Beaches Council, its officers and agents and keep them indemnified against all claims, demands, actions and liabilities of any kind (other than due to wilful negligence) arising from my child/ren's participation in the activity. I understand that the cancellation of a Vacation Care booking is required at least two weeks before the start of the school holidays.

There are no cancellations, refunds or credits within two weeks before the school holidays starting. If changes need to be made, we may be able to transfer your child to another day or service up to 7 days before the school holiday's start, depending on availability. If your child is unable to attend due to illness, please provide a medical certificate within 48 hours

for your fees to be waived. Please be aware if your child does not attend their first or last day of care without an explanation you may not be eligible for CCS.

I acknowledge that G and PG-rated movies may be shown at the service. I declare that the information I have provided on this form and in my HubHello enrolment is correct to the best of my knowledge.

Fees

The Vacation Care daily fee for \$90 per child. Child Care Subsidy (CCS) will be applied to this fee for families who have completed their Activity Test via the myGov website, and then confirmed their enrolment via myGov. Centrelink withhold 5% of all subsidy payments which is reconciled with families at the end of the financial year. No CCS will be payable where children are absent on the first or last day of care they are booked in for each holiday period.

Late pick up fee

Children who are collected after 6pm from the Vacation Care centre will be charged a late pick-up fee of \$15.80 per five minutes late, or part thereof.

Late payment fee

A late payment fee of \$12 will be charged to accounts when they reach 28 days in arrears.

Failed transaction attempt fee

A \$3.20 failed transaction attempt fee will be charged to accounts for every failed transaction attempt in HubHello iPay.

Payments

The balance owing after the school holiday will be debited to the account you have nominated in HubHello iPay. These payments are usually processed on the Thursday of week two, each term. Please ensure that the account details you have nominated in iPay are correct and that there are sufficient funds to cover your Vacation Care fees at this time to avoid the \$3.20 failed transaction attempt fee.

**“We had such
a fun day”
- Manly Vale**



Discount vouchers

Simply cut out the attached vouchers and present them at participating venues to claim your special school holiday offers.

Please note that these offers are only valid during NSW December 2023 and January 2024 school holidays, unless otherwise stated.



Under 5's Class

Present this coupon to sign up for an Under 5 class in Term 2, 2024 & Receive 10 weeks for the price of 9

Recreational Class

Present this coupon to sign up for any Recreational class in Term 2, 2024 & Receive 10 weeks for the price of 9

*One voucher per person
*Cannot be use in conjunction with any other offer
*Not redeemable for cash
*offer valid for Term 1 only

Ask us about a FREE TRIAL!

02 9972 9222 info@mwgymclub.com
24 Middleton Rd, Cromer www.mwgymclub.com

Place your advert here!

If you are a business and would like to place your vouchers or advertising in this brochure, please call **9942 2312**.



Receive 75 balls for the price of 50 balls!

MUST present this voucher to redeem the offer

Not redeemable for cash
One voucher per person
1500 Pittwater Rd, Warriewood (enter via Walsh St)
9913 7991
pittwatergolfcentre.com.au



Buy 1x18 hole round of Mini Golf, receive upgrade to 36 holes for Free!

MUST present this voucher to redeem the offer. Not redeemable for cash.

One voucher per person
1500 Pittwater Road, Warriewood (enter via Walsh St)
9913 7991
pittwatergolfcentre.com.au



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LONG DAY - 8.30AM-5.00PM
15TH -24TH & 26TH APRIL

Our program is designed to
keep your kids active and
engaged during the
holidays while learning new
skills and making friends.
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