



St Kevin's Catholic School User Agreement for Network and Internet Services

At St Kevin's Catholic School, internet and network services are used to enhance teaching and learning through the use of digital communication and technologies for communicating, publishing, research and for learning skills.

YEARS 3-6 STUDENT AGREEMENT

As an ICT user at St Kevin's Catholic School I will follow these rules:

1. I will use the computers and ipads only for the task I am meant to be doing and I will only access information that is useful to me in my learning.
 2. I will take care of the school's computers, ipads and other ICT equipment and return it correctly.
 3. I will only use the software applications and websites approved by the teacher.
 4. I will look after the environment by not wasting resources; for example by:
 - not printing more copies than I need
 - not downloading large files unnecessarily
 5. I will keep my password/s to myself and not use the passwords of others.
 6. I will store my own work in my folder/file or on my own disk.
 7. I will not use the school's internet or network services to download, display, print, create, save or transmit materials that:
 - use obscene, threatening, or disrespectful language
 - are rude or abusive
 - cause offence to others or engage in bullying behaviour
 - are illegal or dangerous
 8. If I accidentally come across something I am unhappy with I will immediately click on the home or back button and inform the teacher
 9. I will only send messages that are polite and sensible
 10. I will not intentionally spread viruses by e-mail or post unnecessary e-mail.
 11. I will not give out personal information such as my surname, address and phone number or that of my parents or others unless I have permission from my parents/guardians.
 12. I will not publish a picture or e-mail a picture of myself without first checking with the teacher.
 13. If I receive any messages that I do not like I will immediately tell a teacher.
 14. I will only publish web pages or send e-mail with the teacher's permission.
 15. I know that the school may check my computer and ipad files and may monitor the internet sites I visit.
 16. I know that the school will take all reasonable precautions to ensure that I cannot access inappropriate materials but it cannot be held responsible for the material I access through the internet.
 17. I know that the school will not be responsible for any loss of data or for the accuracy of the information I obtain through the school's ICT.
 18. I will not copy other people's work and call it my own, including pictures and information I find on the internet and network.
 19. I will use my Google Drive account in a safe and responsible way.
- If I break any of these rules, then I may be unable to use ICT at school and I will need to renegotiate how and when I use ICT with the principal.

Student's name: _____

Student's signature: _____

Date: _____

PARENT/GUARDIAN AGREEMENT

I understand that St Kevin's Catholic School provides students with access to ICT, internet and network services that may include computers, the internet, intranet, software, e-mail, social media, chat, search engines, and collaboration tools to enhance teaching and learning.

The school may use various cloud based services to provide services such as e-mail, collaboration, web applications and data storage. Consequently, student account details and data may be transferred, stored and processed in the United States or any other country utilised by these providers. In signing this agreement I consent to this transfer, processing and storage of information.

School personnel responsible for the cloud systems may have the ability to access, monitor, use or disclose data and associated administrative data for the purposes of administering the system and ensuring its proper use. In signing this agreement I consent to such access, use and disclosure.

I agree to (student's name)._____

using the internet and network services at the school for educational purposes in accordance with the Acceptable Use Agreement for Students above.

I understand that the school cannot control what is on the internet and that some materials on the internet may be objectionable. I understand that the school will take all reasonable precautions to minimise the risk of exposure to unsuitable material and unwanted contact. I understand that the school will not be responsible for any financial obligations my child incurs through use of network services.

I believe my son/daughter understands this responsibility, and I hereby give my permission for him/her to access the internet under the school rules. I understand that students breaking these rules will be subject to appropriate action by the school. This may include the loss of internet and network services access for some time, as determined by the Principal.

Parent / Guardian's name: _____

Parent / Guardian's signature: _____

Date: _____

Class Teacher's signature: _____

Date: _____